



43 Bombardier Road, Milton, Vermont 05468

802.893.6655 www.miltonvt.gov

Cemetery Rules & Regulations

Adopted by Resolution of the Selectboard November 21, 2016

Last Revised November 17, 2025

The Selectboard of the Town of Milton hereby ordains that the following Rules and Regulations have been established after due consideration of the statutes of the State of Vermont pertaining to the operation of cemeteries, and regulations in force in other cemeteries, for the benefit and protection of all who have burial interests in Milton Town Cemeteries. All former rules are hereby repealed.

TABLE OF CONTENTS

Vision Statement of the Milton Cemetery Advisory Committee.....	1
Section I: Definitions	1
Section II: General Rules and Regulations	2
Purpose & Authorization of Use	2
Section III: Burial Rights.....	3
Section IV: Procedures and Forms.....	4
Section V: Care and Maintenance of Cemetery Lots	5
Section VI: Receiving Vault Use.....	6
Section VII: Interment and Disinterment	6
Section VIII: Memorials, Monuments and Markers	7
Section IX: Foundations	8
Section X: Memorials.....	9
Requirements for Large Monuments (Greater Than 6 Feet High)	9
Section XI: Work and Labor in Milton Cemeteries	10
Section XII: Natural or Green Burials.....	11
Section XIII: Appeals.....	11
Appendix A.....	12
Cemetery Fee Schedule	12
Forms	12

VISION STATEMENT OF THE MILTON CEMETERY ADVISORY COMMITTEE

The Town of Milton Cemetery Advisory Committee will provide guidance for a well-maintained setting for the interment and commemoration of the deceased and for the comfort and inspiration of the bereaved and the general public. The Committee will strive to accommodate the desires of families and individuals within the Town's and Committee's Cemetery rules adopted for the operation of Milton's Cemeteries. The Cemetery Advisory Committee pledges to provide compassionate and efficient service in a manner that respects human dignity.

Information regarding the appointments of committee members, duties, terms, and vacancies can be found in Milton's Administrative Code.

SECTION I: DEFINITIONS

1. **ARTIFICIAL COLOR:** The coloring, painting, enameling, lacquering, bronzing or similar application to any part of a memorial.
2. **BASE:** The above ground structure that is erected or placed upon the foundation and upon which the upper part of the monument or the die stone is placed.
3. **CEMETERY:** Any defined parcel of real property used or intended to be used as a burial park for the disposition of human remains.
4. **CEMETERY ADVISORY COMMITTEE-MILTON:** The Committee is responsible for advising the Selectboard concerning future changes to rules and fees that may be proposed from time to time and for other responsibilities specifically delineated within these rules.
5. **CEMETERY SUPERINTENDENT:** An appointed Town of Milton employee responsible for the operation of Milton Cemeteries and a member of the Cemetery Advisory Committee.
6. **CERTIFICATE OF BURIAL RIGHTS (FORMERLY "DEED"):** A contract between the Town of Milton and the holder of a Certificate of Burial Rights. The Certificate grants the right to interment in a specified Milton Cemetery lot(s) and is contingent upon adherence to current Town of Milton Cemetery rules and regulations and Vermont State statutes. (Note: The term "deed" has been used in the past in reference to Certificates of Burial Rights. A "deed" vs. Certificate of Burial Rights in no way implies ownership to land in the Milton Cemeteries. Land in the Milton Cemeteries is not sold.)
7. **CORNER MARKER:** Nonbiodegradable material used to locate or mark the corners of a lot or group of lots.
8. **CREMATED REMAINS:** The remains of a deceased person after incineration in a crematory.
9. **DEEDS-CEMETERY:** Refer to Certificate of Burial Rights.
10. **FLAG HOLDER/MEMORIAL MARKER:** A stick-type device used to mark graves.
11. **FOUNDATION:** The underground concrete structure that supports the above ground monument.
12. **GRAVE:** A space to accommodate interment.
13. **INTERMENT:** The act of burying the remains of the deceased in the earth.
14. **INURNMENT:** The placement of the cremated remains of the deceased into an urn.

15. **LOT:** A numbered division within the Milton Cemeteries as shown in the official Milton cemetery records measuring three and one-half feet by ten feet or four feet by ten feet (in the Village Cemetery), which may contain up to one full casket and/or four cremated remains.
16. **MARKER:** A memorial, which is flush with the ground.
17. **MEMORIAL:** A monument, headstone, tablet and/or marker, including its below ground foundation.
18. **MONUMENT:** That portion of a memorial that extends above the surface of the ground including the base.
19. **OWNER:** For the purposes of this document, the term “owner” shall refer to the holder of a Certificate of Burial Rights.
20. **PERPETUAL CARE:** Basic maintenance of cemetery lawns and access roads at no additional expense to the lot owner.
21. **PLOT:** Multiple lots combined under one Certificate of Burial Rights (i.e. a family plot).
22. **VAULT:** A one-piece unit with cover, usually made of concrete, and sized to receive a single casket or an urn in a grave.
 - a) **RECEIVING VAULT (WINTER STORAGE):** A structure within the Milton Cemeteries, designed for the temporary storage of remains in a casket or urn, usually during the winter months or on other occasions when immediate interment is not possible.

SECTION II: GENERAL RULES AND REGULATIONS

Purpose & Authorization of Use

1. The purpose of the public cemeteries shall be a burial place for the remains of the deceased and those that want to pay their respects. Other types of low impact secondary uses such as walking and jogging are permissible provided they do not interfere with the primary use. Any use other than those stated must receive advance written permission of the Cemetery Superintendent.
2. General Conduct: The public visiting the Milton Cemeteries shall be mindful of proper decorum. The following must be observed:
 - a) Hours of operation are from dawn to dusk. Vehicular traffic is permitted from April 1st – December 1st, weather dependent, at the discretion of the Cemetery Superintendent.
 - b) Visitors shall refrain from loud, boisterous or obscene talking or language. Interruptive conversations or noise is not permitted within hearing distance of funeral services or interments.
 - c) Drugs and alcoholic beverages are not permitted in Milton Cemeteries.
 - d) Peddling or soliciting of any commodities or services is not allowed within the Milton Cemeteries.
 - e) The placement of signs, notices or advertisements of any kind within the Milton Cemeteries is not permitted without the expressed written permission of the Town of Milton. Permission must be sought from the Cemetery Superintendent.

- f) Discharging firearms, fireworks, or weapons of any kind within the Milton Cemeteries, except by a military escort accompanying a veteran's funeral or attending a memorial service, is prohibited.
 - g) Caskets or urns outside of a winter storage vault shall not be left unattended in any Milton Cemetery.
3. Vehicles:
- a) Vehicles delivering vaults or other items will park out of sight or in an inconspicuous location during funerals.
 - b) No vehicle will be operated at a speed in excess of 10 miles per hour within the Milton Cemeteries.
 - c) No vehicle or animal will be driven or parked across or upon any grave, lot, or lawn except by permission of the Town. Vault and monument dollies are permitted. Permission must be sought from the Cemetery Superintendent.
 - d) Public use of snowmobiles, ATVs or similar vehicles are prohibited within Milton Cemeteries.
4. The Town recognizes the beauty of the cemeteries, and the desire of individuals to walk through them; In order to respect others, all pets are to be leashed while in the cemetery and owners are required to properly dispose of their waste.
5. Littering of any type in Milton Cemeteries or the dumping of litter over the cemeteries' boundaries is prohibited.
6. The Town of Milton or its employees will not be responsible for any order or arrangement made over the telephone nor will they be responsible for any mistakes occurring from the want of precise and proper instructions as to the particular space, size or location of any grave, lot or memorial.
7. These Milton Cemetery Rules and Regulations and any amendments thereto, shall be the sole agreement between the Town of Milton and the holder of a Certificate of Burial Rights. The statement of any employee or agent, shall in no way bind the Town of Milton.
8. Donations and contributions may be made payable only to the "Friends of the Milton Vermont Cemeteries". The Town shall not accept individual trust accounts.

SECTION III: BURIAL RIGHTS

- 1. Burial rights refer to the right to interment in a particular or specified lot within the Milton Cemeteries.
- 2. Burial rights will not be issued for the purpose of spaciousness.
- 3. The purchase of burial rights in Milton Cemeteries is limited to Milton residents, former residents, their spouses and children, or their Executors or Trustees.
 - a) For the purposes of this section, a "resident" is defined as a person who lives in Milton as their principal place of residence, and can provide proof of residency upon request, such as a utility bill, property tax bill, income tax form, etc.
 - b) A former resident would be an individual who has previously qualified as a resident. Former residents and the spouses and adult children of former residents may also purchase burial rights.

4. A resident or former resident, as defined in number 3 above, may purchase up to two (2) burial lots, or in the case of a legally joined couple, four (4) burial lots in total. Additional lots may be purchased with the approval of the Selectboard.
5. Burial Rights conveyed by the Town of Milton shall be the sole and separate rights of the person or persons named in the Certificate of Burial Rights. Burial rights may be conveyed, transferred or assigned (not sold) to a legal descendant or legal relative of the owner of the burial rights.
6. The owner of a Certificate of Burial Rights may designate space within his/her cemetery lot for interment of persons not mentioned in Rule 3 above.
7. The husband or wife/legal partner shall have a vested right of interment of his or her body in any burial lot conveyed to the other. This right shall continue as long as he or she shall remain spouse or legal partner of the owner of the burial rights or shall be his or her spouse or legal partner at the time of the death of the owner of the burial rights.
8. On the death of the owner of burial rights to a lot, when the burial rights are not disposed of by the owner's will in compliance with 18 V.S.A. § 5531(a), an affidavit must be filed at the office of the Town Clerk signed by one of the heirs at law or, in the case of a minor, by their guardian. This affidavit must include a list of the names of all the known heirs and a person designated as a Power of Attorney who shall be authorized to sign orders for interments in the lot and to give all needful directions regarding the lot and burial rights.
9. The reversion (escheat) of a Certificate of Burial Rights to the Town of Milton shall be done in the manner provided in Vermont Statute, Title 18, Sections 5532 to 5537.

SECTION IV: PROCEDURES AND FORMS

1. Full payment to the Town of Milton is required before any contract is executed between a party and the Town. No lot shall be assigned for burial unless payment has been made to the full satisfaction of the Town of Milton.
2. The Town of Milton will issue, for the set fee, a Certificate of Burial Rights to those persons who qualify under Section III of these Rules and Regulations. Fees will be determined by the Milton Selectboard (a fee schedule is attached to these regulations).
3. Burial lots will be assigned in numerical sequence. They will not be assigned out of sequence unless, in the opinion of the Town of Milton, it would be in the best interest of the Milton Cemeteries to do so.
4. Certificates of Burial Rights that will not be used may only be sold to, or donated back to, the Town of Milton. In a sale back to the Town, where the original purchase price is not known, the sale back amount shall be determined by the prevailing price in the fee schedule. Privately held Town of Milton Cemetery Certificates of Burial Rights may only be sold back to the Town of Milton or transferred (not sold) to a legal descendant or legal relative of the owner of the burial rights. They may not be transferred or sold in any other manner.
5. A completed Interment Form (available online or from the Milton Town Clerk's Office) must be completed, signed and submitted by the owner of the relevant burial rights with full payment to the Town Clerk before any grave can be opened.
6. No cremated remains will be accepted for burial in Milton Cemeteries unless the Cremation Certificate is filed with the Milton Town Clerk.
7. All work to be performed in Milton Cemeteries, including the inscription or placement of memorials, requires a Work Order Permit approved by the Town of Milton. Certificates of

Insurance and inscription designs are required along with the Work Order Permit form. All memorials shall be in good taste (no profanity or defamation). Work Order Permit forms are available online or from the Milton Town Clerk's Office.

8. Prior to placement of any remains, caskets or urns in the receiving vault (winter storage) of the Milton Cemeteries, a Vault Storage Form along with payment must be filed with the Milton Town Clerk's Office. These forms are available online or from the Town Clerk's Office.
9. Holders of Town of Milton Certificates of Burial Rights are responsible for notifying the Milton Town Clerk in writing of any change in the legal mailing address. Notices sent to the Certificate holder at the last address on file in the Town Clerk's Office will be considered sufficient and proper legal notification.

SECTION V: CARE AND MAINTENANCE OF CEMETERY LOTS

1. The Town of Milton will provide perpetual care as defined herein.
2. Perpetual care is the basic care of our cemeteries, which includes mowing the grass, some trimming and leaf removal, necessary tree or limb removal, and basic fence and road maintenance. Perpetual care does not include snow plowing, stone repair or cleaning.
3. Perpetual care shall in no case require the maintenance, repair, or replacement of any memorial, foundation, corner marker or monument placed or erected upon any lot. By the purchase of a Certificate of Burial Right, the owner agrees that all monuments, gravestones, markers, plaques and memorial structures of any kind shall be set and maintained at the owner's expense and risk in accordance with the rules and regulations set forth in Sections VIII, IX, and X of this document.
4. The Town of Milton, and its employees, officials and agents collectively and individually, shall be held harmless from any liability due to damage, destruction or injury caused by the elements, acts of God, pollution, common enemy, thieves, vandals, strikers, malicious mischief makers, explosions, unavoidable accidents, outside workers, invasions, insurrections, riots, or by the order of the military or civil authority, whether the damage be direct or collateral.
5. Cut flowers and funeral arrangements may be placed on graves but must be removed when they become unsightly, or at the discretion of the Cemetery Superintendent. It is recommended that all cut flowers be placed in invertible, in-ground vases. No trees or shrubs (including rose bushes) shall be planted at Town cemeteries. Town of Milton employees, under the direction of the Town, shall have the authority, to remove all floral decorations, flags, mementos, shrubs, plants or herbage of any kind and their receptacles which in the judgment of the Town or the Cemetery Superintendent have become unsightly, oversized, dangerous, diseased, detrimental or which do not conform to the regulations outlined herein and shall not be liable to any person for such removal. The Town has absolute discretion in determining whether to remove items left at its Cemeteries and its officials, employees and agents shall not be liable for any items left at its Cemeteries.
6. Any plantings, and all items left in memorial must be placed no more than 16" from the front of the headstone, within the lot, and regularly maintained. This is to facilitate lawn maintenance. Any fencing or edging materials or benches placed outside of the 16" area from the headstone will be removed at the owner's expense, if any.
7. The Town of Milton and its employees shall not be liable for any floral arrangements, plants or receptacles that are lost, misplaced, stolen or broken.
8. Glass items or loose stones are not permitted on any lot.

9. No enclosures of lots shall be allowed.
10. Artificial flowers, floral displays, wreaths or similar devices may be displayed, but must be secured and removed when deteriorating or unsightly.
11. The Town reserves to itself and to those lawfully entitled, a perpetual right of ingress and egress over graves and lots for the purpose of passage to and from other graves and lots.
12. No scraped ground and/or mounded graves are permitted in the Milton Cemeteries.
13. All grading, landscaping, and improvements of any kind within the Town of Milton Cemeteries shall be approved by the Cemetery Superintendent with the knowledge of the Town of Milton. Work by private contractors shall be done under special written permit only. Alterations made on lots without special written permits from the Town may be removed or changed at the expense of the holder of the Certificate of Burial Rights responsible for initiating the changes.
14. No easement or right of interment is or will be granted to any Certificate of Burial Rights holder in any road, drive, alley or walk within the Milton Cemeteries.
15. Unless designated as the monument on a lot, no benches or other seating is allowed at a lot site. Benches designed as the principal monument shall be made of stone and shall not exceed the dimensions as defined for other monuments.

SECTION VI: RECEIVING VAULT USE

1. The cemeteries are closed from December 1 to April 1 for burials, unless approved otherwise by the Cemetery Superintendent.
2. Interments outside of these dates shall be determined by the Cemetery Superintendent after an assessment of the ground conditions.
3. The receiving vault is for temporary use only. Under no circumstances will a body or remains be considered as interred or buried by reason of being placed therein.
4. All caskets and urns placed in the receiving vault shall be tagged with the name of the deceased, name and address of the legal representative and the name, address and phone number of the attending funeral director as well as date in and anticipated date out. In addition, a Milton Cemeteries Vault Storage Form shall be filled out and filed with the Milton Town Clerk's Office.
5. Full payment of all Milton Cemetery fees and purchase of cemetery lots is required at the time the caskets or urns are placed in the receiving vault. Information shall be submitted on the Vault Storage Form.
6. The Town of Milton, at its sole discretion and without notice, may remove a casket with its body from the receiving vault and bury it in a single grave if suitable arrangements for the final disposition are not made within a reasonable time prior to June 1st or if the body is not in a good state of preservation.

SECTION VII: INTERMENT AND DISINTERMENT

1. Interment, disinterment and removals are subject to the rules and regulations of the Town of Milton, and the State of Vermont.
2. No burials shall take place without proper notification to the Cemetery Superintendent, the completions of the death certificate, burial transit permit (or cremation certificate) and the

Interment Order Form, as well as full payment of the interment fee per these rules and regulations.

3. The Cemetery Superintendent will coordinate with an appropriate representative to locate the lot and mark the grave for burial, and the appropriate representative shall sign a statement that the grave marked by the Cemetery Superintendent is correct as designated by the owner of the burial rights on the Interment Order Form.
4. Digging of graves may only be performed by a contractor or person with a valid Certificate of Insurance. The Town of Milton must be identified as the certificate holder.
5. Once a casket containing a body is within the confines of the Milton Cemeteries, a funeral director, his employees or agents shall not be permitted to open the casket or to touch the body without the consent of the legal representatives of the deceased or duly executed court order.
6. Town of Milton employees or their designees will not perform any grave openings and/or closings in the Milton Cemeteries and will monitor such under the conditions and fee structures established by the Town of Milton and its Cemetery Committee.
7. Interment Orders are required 24 hours in advance, in the absence of any religious strictures. Disinterment/removal orders are required five (5) business days in advance, and must comply with the notice and procedural requirements of State law.
8. Every interment of a casket shall require a burial vault with cover both made of concrete or a material approved by the Town, except when that requirement restricts a person in the practice of his/her religious beliefs.
9. If inadequate instructions or circumstances will delay the opening of an interment space within a lot, the Town shall use its best judgment in locating a suitable opening. Neither the Town nor its employees shall be held liable for any errors or damages.
10. Neither the Town of Milton nor its employees shall be liable for misinformation or misrepresentations provided to them in interment orders or for funeral delays resulting from disputes over burial rights.
11. Required minimum depth of vault burials is a distance of 5 feet from the natural surface of the ground to the bottom of the outside of the vault.
12. Up to one full casket burial and/or four (4) cremated remains may be buried in one 3.5' X 10' or 4' by 10' lot by 5' deep, as per the fee schedule. If cremated remains are contained in an urn vault or in a non-biodegradable urn, they must be buried at least 18 inches below the surface of the ground.
13. If an urn or urn vault is not used, the cremains may be buried or spread over the surface of ground within the lot.

SECTION VIII: MEMORIALS, MONUMENTS AND MARKERS

1. All memorials, monuments, markers, plaques or benches and their foundations will be set and maintained in a safe condition in accordance with these rules and regulations at the owner's expense.
2. The Cemetery Superintendent, in their judgment, may correct or remove unsightly or dangerous items at the expense of the owner or heirs of the Certificate of Burial Rights.
3. A Work Order Permit must be approved by the Town of Milton and scheduled with the Cemetery Superintendent before setting any items mentioned in this section.

4. Not more than one (1) aboveground memorial is permitted on any lot and must be located six (6) inches from the top border. Flush markers will be located six (6) inches from the bottom of the lot and/or, if used as a headstone, will be located six (6) inches from the top of the lot. Flush markers will be located directly above the cremated remains.
5. All memorials will be constructed of granite, marble, fieldstone or bronze. Memorials set in designated Milton Historic Cemeteries must be in keeping with those of the period.
6. The use of pressure washers is strongly discouraged, as they may damage memorials.
7. Corner markers shall not exceed the dimension of six inches (6") square when set and shall not be set above grade.
8. Non-flush footstones are only allowed in the case of matching stones previously set on the lot.
9. Any monument or marker set that has no foundation and becomes out of place may be reset with a proper foundation under the direction of the Cemetery Superintendent.
10. Each monument shall have properly and durably entered thereon, within nine months of the burial of a person's remains at least the following information of such person:
 - a) Their name, year of birth, and year of death.
 - b) The respective month and day of birth and death should also be included but is not required.
11. Monuments, markers and their foundations may be removed from Milton Cemeteries only by direction from the Town and only after the receipt by the Town Clerk of a written order from the Certificate of Burial Right holder or a relative of the deceased authorized to sign orders regarding the monument/marker. After removal, the lot shall be restored to its original condition at the expense of the party requesting removal and shall be done so under the direction of the Cemetery Superintendent. If a monument or marker is removed under this subsection and there remains interred human remains within the lot that will not be marked by a monument, marker or headstone, the person requesting removal of the monument or marker shall cover the expense of erecting a replacement monument or marker.
12. When a headstone or monument has become displaced or out of repair and needs to be replaced, either the Selectboard or Board of Cemetery Commissioners shall notify relatives of the deceased, if known, of the date of the removal and that the relative may claim the removed headstone or monument within 30 days after the date of the notice.

SECTION IX: FOUNDATIONS

1. Town approved foundations are required for all aboveground monuments.
2. Monument foundations will be a minimum of four (4) feet deep.
3. The Town reserves the right to excavate, build or approve all foundations and to re-set all markers and posts.
4. A Work Order Permit must be approved by the Town of Milton before any work begins. All foundation work shall be coordinated with the Cemetery Superintendent.
5. The Town of Milton reserves the right to designate how and when excavation and foundation work will be accomplished and who will accomplish it.
6. The top surface dimensions of any foundation will be no less than the dimensions of the base or stone to be set upon it.
7. The top surface of the foundation will be level with the ground.

8. Foundations will be constructed with the use of forms at the top of the foundation. Forms will be at least two inches in depth from ground level down.
9. Foundations must be in place and cured before monuments are placed.

SECTION X: MEMORIALS

1. All aboveground memorials except fieldstone must be set on a foundation.
2. All above ground memorials will comply with the following:
 - a) The overall width of the monument shall not exceed 75% of the width of the lot.
 - b) For multiple lots, any individual monument may not exceed 6-feet in width without prior approval.
 - c) The monument may not encroach on areas above the vault.
 - d) All monuments must be set at the head of the lot and lined up with the rest of the row, or nearest monuments, unless they are flush with the ground.
3. Flush Markers:
 - a) Flush Markers shall be a minimum of 4 inches in thickness.
 - b) Flush markers larger than 12 x 24 shall be at least 6" in thickness. The Cemetery Superintendent must approve irregular sizes.
 - c) When bronze is used in a flush marker, it will be affixed to a granite bed 4" or 6" in thickness.
4. The bottom of every stone, (i.e., monument, base or marker) will be dressed to an even level bottom bed so that it will stand plumb and rest firmly and level. To achieve this standard, field stone flush markers may be set in a crushed stone bed 12" in depth.
5. The name, initial or inscription on each monument or marker must correspond with the name and record in the Office of the Town Clerk and no changes shall be made except upon written request by the proper parties and with the permission of the Town.
6. All memorials shall be in good taste (no profanity or defamation).
7. The Town of Milton, and its employees, collectively and individually, shall be held harmless from any liability for any copyright infringements, or any other claims arising out of the erection or display of any monument in its Cemeteries.

Requirements for Large Monuments (Greater Than 6 Feet High)

1. All designs must be submitted to the town for approval prior to any work commencing.
2. These requirements shall be applicable for monuments greater than six (6) feet in width or six (6) feet in height including mausoleums and columbarium.
3. A site visit by the Town will be required to determine if a proposed monument is appropriate for the location.
4. Prior to the design of the monument foundation, a soils evaluation will be conducted to determine the bearing capacity of the soils.
5. All monuments meeting the above size criteria shall be installed on reinforced concrete foundations.

6. Plans for required steel reinforced concrete foundations shall be prepared and stamped by a qualified professional engineer.
7. The foundation shall not encroach on the space reserved for burials.
8. Contractors shall take all necessary precautions to protect existing roadways, lawn areas and gravesites from damage. All disturbed areas shall be repaired as necessary to restore them to their previous condition.
9. The Cemetery Superintendent shall be made aware of all proposed construction.
10. Contractors will be responsible for the safety of their employees and shall comply with all applicable safety regulations including Vermont Office of Safety and Health Agency.

SECTION XI: WORK AND LABOR IN MILTON CEMETERIES

1. All work done in the Milton Cemeteries shall be scheduled through the Cemetery Superintendent. No work will be scheduled on weekends or holidays except by special permission of the Cemetery Superintendent.
2. All workers engaged in the vicinity of a burial shall suspend their labors during a service. All equipment shall be removed from the immediate vicinity and shut off.
3. Any jobs conducted in the Milton Cemeteries by outside contractors must have the approval of the Town as evidenced by a signed Work Order Permit. Such signed Work Order Permit shall be presented to the Cemetery Superintendent for scheduling and a copy shall be kept with the workers while performing the job. Evidence of job competency may be required of such workers before the Town issues Work Order Permits.
4. Outside contractors performing work in the Milton Cemeteries for a firm or as independent contractors to the Town of Milton or to a private holder of a Milton Certificate of Burial Rights shall have Certificates of Insurance on file with the Town of Milton. Such contractors shall be held financially responsible for any damage done in the course of their work. Certificates of insurance shall be submitted to the Town of Milton annually by April 1 and other times during the year as coverage expires. The Town of Milton must be identified as the certificate holder.
5. Outside contractors working in the Milton Cemeteries shall refrain from attaching ropes or cables to monuments, trees or shrubs. They shall not block roads or pathways; scatter materials over adjoining lots. They shall promptly and properly remove any debris resulting from their work.
6. Vehicles and heavy equipment shall not be driven over the lawns of the Milton Cemeteries except as may be directed by the Town.
7. Materials, machinery and other construction items needed to accomplish work in the cemeteries will not be brought into the Milton Cemeteries until required for immediate use.
8. Precautions shall be taken during excavation or construction work within the cemeteries to protect the lawns. All open excavations shall be marked and covered with sturdy plywood when left unattended.
9. The Town of Milton may order completed work removed at the contractor's expense if the quality of workmanship or the materials used is unsatisfactory.
10. Any damage done to any driveways, lawn areas or other cemetery property by any contractors, groups or individuals shall be repaired at the expense of those individuals.

11. All extra material from burials and monument installation shall be removed or assigned to an area designated by the Cemetery Superintendent.

SECTION XII: NATURAL OR GREEN BURIALS

1. Natural or Green burials are not permitted in Milton cemeteries at this time.

SECTION XIII: APPEALS

Decisions of the Town Employees may be appealed to the Milton Selectboard within thirty (30) days of the date of the ruling. The Milton Selectboard shall hold a warned hearing at a regular or special meeting to hear the appeal and shall issue a written decision on the appeal within 30 days of closing the hearing.

The Town of Milton shall adhere to the Statutes of the State of Vermont pertaining to the operation of cemeteries and these Rules and Regulations. The Town shall not be held liable for any loss, claim, injury or damages arising out of actions in compliance with the Statutes of the State of Vermont pertaining to the operation of cemeteries and these Rules and Regulations.

APPENDIX A

Cemetery Fee Schedule

Full Lot <i>Certificate of Burial Rights Worksheet required</i>	Resident - \$750.00 Former Resident - \$1,250.00
Recording Fee	\$15.00 (due at the time of lot purchase)
Vault Storage <i>Vault Storage Form required</i>	Resident - \$100.00 Non-Resident - \$200.00
Interment/Burial Fee <i>Interment Order Form required</i>	All - \$250.00

Forms

Must be filled out and filed with the Town Clerk...

Download PDF

Forms located at
miltonvt.gov/cemeteries

Certificate of Burial Rights Worksheet	...at time of lot purchase.	
Interment Order	...before interment (burial).	
Work Order Permit	...whenever work is to be done in the cemetery.	
Vault Storage Form	...before deceased is placed in the vault.	

***Other documentation may be required. Additional instructions provided on forms.
Contact the Town Clerk's office with questions.***

MILTON TOWN CLERK

The Milton Town Clerk's Office is open Monday through Friday, 8:00 AM to 5:00 PM.

802-893-4111

miltonvt.gov/cemeteries

Physical Address

43 Bombardier Road
Milton, VT 05468

Mailing Address

PO Box 18
Milton, VT 05468