



Application must be submitted to the Town of Milton
at least 21 days prior to the event with all sections completed. (The Town requires 48 hours notice if you cancel an event)

Applicant and Event Information

Updated 08/31/17

- Only the Authorized Applicant/Representative may cancel the event (48 hours notice is required) as noted herein and no refund or any portion thereof will be made. Entertainment Permits are determined on a first come, first served basis.
- Any services and/or requirements of the Town will be at the expense of the Applicant; Town Staff will provide an estimate of those costs to the Applicant prior to the event. The Applicant will be expected to provide payment for any such services as required by the Town of Milton in advance of the event.
- Applicant shall not allow or engage in any illegal activity and any damage to private or public property will be the sole liability of the responsible person/agent/heirs/executors signing this Agreement,
- The Town, its officers, agents and employees shall have the right to enter onto the property of the event to confirm the Applicant's conformance to this Application and if a breach is determined, the Town shall have the right to immediately terminate this Application and your permit for entertainment prior to the conclusion of the event without refund.
- Any and all risk management requirements are the sole responsibility of the Applicant and/or Property Owner or Agent. Both the Applicant and the Property Owner/Agent must complete and sign the attached Liability Hold Harmless Agreement.

The Applicant will be notified as soon as possible of the action taken with regard to approval or rejection of this Application.

As the authorized Applicant/Representative of this Application, I fully understand the requirements as noted herein and further understand that it is my responsibility to read these documents and to be cognizant of their content.

PRINT NAME _____

SIGNATURE: _____ **DATE:** _____

Liability and Hold-Harmless Agreement

In consideration of the permit from the Town of Milton to engage my company and me to perform certain services _____ (Company name) and _____ (Property Owner/Agent) and I agree, and for myself/ourselves and my/our heirs, executors and administrators agree to indemnify, defend, and hold forever harmless the Town of Milton and its officers, agents and employees from and against any and all claims, demands, liability, actions, judgments, settlements, damages, costs and expenses (including attorney's fees and disbursements) for injury to or death of any person, including myself, or damage to property arising out of or resulting from any material, product, equipment, vehicle or service supplied by the company or by me, or the agents, servants, or employees of either, or from any action or failure to act on the part of myself or the company or the agents, servants of employees of either, while performing services for, at the behest of, under contract with or permit from or on the premises of the Town of Milton.

Property Owner/Agent: _____ **Date:** _____
Print Sign

Applicant: _____ **Date:** _____
Print Sign

OFFICE USE ONLY

Recreation: Event request reviewed by: _____ Date: _____ Approved: _____ Denied: _____ (see below)

Describe: _____

Police Needed: _____ yes, _____ no Signed: _____ Date: _____

Describe: _____

Highway Needed: _____ yes, _____ no. Signed: _____ Date: _____

Describe: _____

Fire Needed: _____ yes, _____ no. Signed: _____ Date: _____

Describe: _____

Rescue Needed: _____ yes, _____ no. Signed: _____ Date: _____

Describe: _____

Health/Zoning: _____ yes, _____ no. Signed: _____ Date: _____

Describe: _____

Any Comments/Conditions:

Town Manager Approval

Entertainment Permit Fee \$ _____ Other applicable fee(s) \$ _____

Fee Amount Received \$ _____ Verified by: _____ Date: _____

Approved by: _____ Town Manager Date: _____

Date Selectboard scheduled to consider: _____

Date Selectboard took action and action taken: _____