



POLICE ADVISORY COMMITTEE

Meeting Type: **Regular Meeting**
Date: **Tuesday, November 19, 2024**
Time: **5:30 p.m.**
Location: **ZOOM & Town Manager's Conference Room**
Physical Address: **43 Bombardier Road, Milton, VT 05468**
Zoom Link: <https://us02web.zoom.us/j/82817773393>
Meeting ID: **828 1777 3393**
Contact: **(802) 893-6655**
Website: www.miltonvt.gov

Meeting Minutes

Police Advisory Committee Members Present: Cassandra LaFayette, Chair; Richard Edwards, Vice Chair; Joseph Duquette, Clerk; Henry Bonges, Member

Police Advisory Committee Members Not Present: None

Others Present: Ray McNamara

Staff Members Present: Kyle Brouillette, Public Safety Director; Stephen Laroche, Chief of Police, Frank Scalise, Lieutenant of Administration

I. Call to Order

Kyle Brouillette, Public Safety Director called the meeting to order at 5:31 pm.

II. Flag Salute

Those present recited the Pledge of Allegiance.

III. Public Forum

Ray McNamara spoke of his reasoning for attending the Police Advisory Committee and his experience in Law Enforcement. He expressed interest in becoming more acquainted with the Committee and possibly even applying for membership in the future.

IV. Agenda Review

Those present at the meeting introduced themselves and spoke of their role and/or experience and what led them to join the Committee.

Kyle Brouillette, Public Safety Director spoke of the agenda topics and the items that would require a vote from the Committee.

V. Organization of Police Advisory Committee

Election of a Chair, Vice Chair and Clerk

Kyle Brouillette, Public Safety Director called for nominations for Chair of the Police Advisory Committee.

Motion made by Cassandra LaFayette to elect herself as Chair of the Police Advisory Committee with a second by Richard Edwards.

Motion Passed Unanimously

Cassandra LaFayette, Chair of the Police Advisory Committee called for nominations for Vice Chair of the Police Advisory Committee.

Motion made by Richard Edwards to elect himself as Vice Chair of the Police Advisory Committee with a second by Cassandra LaFayette.

Motion Passed Unanimously

Cassandra LaFayette, Chair of the Police Advisory Committee called for nominations for Clerk of the Police Advisory Committee.

Motion made by Cassandra LaFayette to elect Joseph Duquette as Clerk of the Police Advisory Committee with a second by Richard Edwards.

Motion Passed Unanimously

Set Date, Time, and Place of Committee Meetings

The Committee discussed several options for dates, times and locations of future meetings.

Motion made by Richard Edwards to keep the existing date, time and location of the meetings (3rd Tuesday of each month, in the Town Manager's Conference Room, with a start time of 5:30 p.m.) with a second by Joseph Duquette.

Motion Passed Unanimously

VI. Police Advisory Committee Duties and Responsibilities

The Committee members discussed their duties and responsibilities as members of the Police Advisory Committee and how to collaborate with Milton Police to improve community relations. The Committee members discussed options for the following month's meeting agenda.

VII. Adjournment

Motion made by Richard Edwards to adjourn with a second by Cassandra LaFayette.

Motion Passed Unanimously

Meeting adjourned at 7:06 p.m. by Cassandra LaFayette.

Respectfully Submitted,
Kyle Brouillette

APPROVED MINUTES:

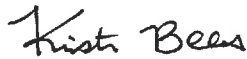
Joseph Duquette, Clerk



Date: 12/17/2024

Filed with the Milton Town Clerk's Office on this 18th day of December, 2024.

ATTEST: _____



_____, Milton Town Clerk