



Regular Meeting

Wednesday, September 9, 2026, 5:00 p.m.

Community Room, 43 Bombardier Road, Milton, VT 05468

In Person and/or Via Zoom at:

<https://us02web.zoom.us/j/82572618309?pwd=OMksahwo2w1keSpB9g4Qdi0pdCeLTb.1>

Members Present: Michael Boucher, Brandy Companion, Rod Moore, Roger Morse, Kim Thompson, Fran Tougas.

Members Absent: Erika Guralnick

Staff Present: Hannah Luman, Ben Nappi, Kaitlyn Tice

Others Present: Betsy Parret

I. Call to Order

Rod Moore called the meeting to order at 5:00p.m.

II. Amendments to Agenda

None

III. Public Forum

None

IV. Approval of Meeting Minutes from Recreation Commission Meeting on 5/13/26

Motion made by B to approve the Minutes of 8/12/26. Seconded by Fran

V.

A. Recreation Updates, Budget Updates

Please see attached Director's Note for all updates.

- B announced her resignation from the Recreation Commission Board. This will be her last meeting; however, she will continue to volunteer at upcoming events in the next few weeks. Thank you, B, for your service.
- On 9.9.26 Reseeding and aerating of the South Field and in front of the MOPC was completed. Over the next few years in the fall a portion of the park's fields will be closed off for reseeding.
- Thank you to new volunteer Michael Campbell for clearing and maintaining trails around Bombardier Park.

- New Trees and Shrubs have been ordered for the Fruit Tree grove to replace those that have died. These will be planted in the next couple of weeks. There was also a donation of concord grape vines that will be planted.
- Thank you, Tim Ragan, for building and installing new shelves in the Major's Field Softball Dugout.
- New Sound System has been ordered and will be ready for use at the Touch a Truck.
- Hannah and Ben will share a first look at the Budget with Rec Commissioners at the next meeting on 10/14/26. If commissioners have recommendations for projects or other thoughts regarding the budget, please let Hannah and Ben know in the coming weeks so the request can be considered, quotes can be obtained and can be included in budget discussions.
- The scheduled November 11th, 2026, Recreation Commission Meeting falls on a holiday. Commissioners would like to move the meeting to November 18th, 2026. Hannah will look into room availability for this date.

B. Recap of Events, Upcoming Events

- Touch a Truck – 9/12/26
- Activities Fair - 9/17/26

C. Topic of Interest:

- None

VI. Milton Recreation Commission Report

A. Master Plan/ByLaws Discussion

Colchester (Fran), Essex Town (B), Williston (Michael) and Middlebury (Roger) were chosen as the comparable towns, based on total population, to research for the Master Plan. Hannah will provide a list of topic areas to research. The assigned commissioner will complete the research and submit to Rod and Hannah.

B. Stake Holder Questions

- Rod handed out possible questions to be given to Stakeholders for feedback. Rec Commissioners should review the questions and let Rod know which questions are liked best so he can prepare a final set of questions to be given to the Stakeholders.
- Stakeholders will be asked to attend focus groups to answer and discuss the questions. However, a digital copy will also be provided so those who prefer to answer privately may do so.

C. Upcoming Community Engagement Events.

- Engagement boards should be interactive, include photos if possible and be appropriate for the targeted audience.
- Touch a Truck, Sept 12th - Kim will make engagement board and will be present at event
- Activities Fair, Sept 17th – Kim will make engagement board. B, Michael and Roger will be at the event
- Senior Dinner, Sept 17th – Betsy will make engagement board. Rod & Fran will be at event.

D. Commission Project Report

- Fran and Betsy are to look into gaining permission to paint the back wall of the Grange with projector paint as a temporary fix until a screen can be installed.
- Rod shared his idea for a Dog Photo contest/fundraiser in coordination with Town Dog Registration. Participants would pay a small fee to enter their dog's photo into the contest. Proceeds would benefit the upkeep of the Dog Park, as well as the possible installation of a pavilion at the Dog Park. A portion will also be donated to the Police K9 unit. Other ideas are to include a Rabies Clinic and to have a volunteer Photographer take photos.

VII. Volunteer Opportunities Rec Commission work, and Recruitment

- Commissioners are encouraged to continue to identify recreation needs and desires amongst the community and share opportunities for volunteering.
- Keep ears/eyes out for community members with a skill/talent that would be willing to share with the community.
- Commissioners may sign up for Volunteer Opportunities using the provided link:
[Milton Rec Events Commissioner Volunteer Signups.xlsx \(sharepoint.com\)](#)

VIII. Next Meeting: Wednesday, October 14th, 2026, 5:00 p.m.

IX. Adjournment

Michael made a motion to adjourn, Roger seconded. Adjourned at 6:18pm

All documents pertaining to this meeting may be viewed using the following link:

[LINK](#)

A video recording of this meeting can be found at the following location:

[LINK](#)

Minutes recorded and submitted by Brittany Tradup, Executive Assistant to the Town Manager

APPROVED
MINUTES:

Rodrick Moore, Chair

Date

ATTEST:

Milton Town Clerk

Filed this day with the Milton
Town Clerk's Office.