



Regular Meeting

Tuesday, August 18, 2026, 6:00 p.m.
Community Room, 43 Bombardier Road, Milton, VT 05468
In Person and/or Via Zoom at:

Members Present: Julie Rutz, Chair; Ben Frye, Vice Chair; Sean Tatro, Clerk; Brenda Steady (joined via phone at 6:49pm), Member

Members Absent: Rich Desouza, Member

Staff Present: Cassandra LaFayette, Town Planner

Others Present: David Rugh, Town Attorney, SP&F Attorneys; Zachary Handelman, Esq., SP&F Attorneys

I. Call to Order

J. Rutz called the meeting to order at 6:04 p.m.

II. Attendance

J. Rutz confirmed attendance provided quorum.

III. Flag Salute

J. Rutz led the attendees in the Pledge of Allegiance.

IV. Public Forum

None.

V. Agenda Review

No changes.

VI. Approval of Minutes for July 21, 2026, Meeting & August 4, 2026, Meeting

Motion made by B. Frye to approve July 21, 2026 & August 4, 2026, Meeting Minutes, with a second by S. Tatro. Motion approved unanimously.

VII. Staff Updates

None.

VIII. Legal Training

Open meeting law and other legal training content discussed (presentation included in packet and on recording).

IX. Executive Session for Legal Training

Motion made by S. Tatro to find that premature knowledge about confidential client-attorney communication would cause the Town or person to suffer a substantial disadvantage. Second by B. Frye at 6:45 p.m. Motion approved unanimously. Motion made by S. Tatro to enter into executive session at 6:46 p.m. to discuss confidential attorney-client communications made for the purpose of providing professional legal services to the body under provisions 1 VSA 313 (a)(1), to include the

following: Julie Rutz, Chair; Ben Frye, Vice Chair; Sean Tatro, Clerk; Cassandra LaFayette, Town Planner; Town Attorneys David Rugh & Zachary Handelman. Seconded by B. Frye. Motion approved unanimously.

Motion made by S. Tatro to close executive session, noting that B. Steady joined via phone call after the body was already in executive session, with unanimous consensus, to close executive session at 8:14pm. Second by B. Steady. Motion approved unanimously.

X. Adjournment

Motion made by S. Tatro to adjourn the meeting at 8:15pm, with a second by B. Frye. Motion approved unanimously. Meeting adjourned by J. Rutz.

A video recording and all documents pertaining to this meeting may be viewed using the following link:

Minutes recorded and submitted by Planning & Zoning Staff.

APPROVED
MINUTES:

Julie Rutz, Chair

Date

Milton Town Clerk

Filed this day with the Milton
Town Clerk's Office.