

**Milton Public Library
Board of Trustees
Regular Meeting
39 Bombardier Road, Milton, VT
In person at the Milton Library Community Room and via remote
Date: March 5th, 2026**

Minutes

Library Trustees Present: Cathy Vadnais-Chair, Henry Bonges-Vice Chair, Beth Bouchard-Treasurer, Gillian Taylor-Secretary, Joe Duquette-Member at Large

Library Staff Present: Matthew Davis-Director

Public Members Present: None

I. Call to Order by Cathy Vadnais

- 6:00 PM

II. Agenda Adjustments:

- None

III. Public Forum:

- None

IV. Reorganization of Board and Binder Review:

Reorganization of Board:

- Joe motioned to nominate Cathy for Chair. Approved unanimously.
- Cathy motioned to nominate Joe for Vice Chair. Gillian motioned to nominate Henry for Vice Chair. 2 votes for Joe (Cathy, Joe). 3 votes for Henry (Beth, Gillian, Henry). Henry approved for Vice Chair.
- Joe motioned to nominate Beth for Treasurer. Approved unanimously.
- Joe motioned to nominate Gillian for Secretary. Approved unanimously.
- Cathy motioned to nominate Joe for Member at Large. Approved unanimously.

Binder Review:

- We are in the 2nd year of the 5-Year Strategic Plan. Objectives for the plan can be found in the binder.
- General overview of binder as a resource.

V. Friends Update:

- Alan Fletcher, former Chair and member of the Friends, is awaiting a quote from a contractor to finalize the Friends' application for a federal grant that will cover the cost of the construction of a separate library entrance and book drop in the front of the Milton Library building. Alan plans to bring this grant proposal to the Milton Select Board for approval on 03/16/2026.
- An Emergency Meeting of the Board of Trustees may be convened after the contractor's quote is received to review and approve the Friends' final grant proposal to be presented to the Milton Select Board.

VI. Email Addresses for New Trustees and General Notification Preferences:

- Matthew will create new Milton Library emails for Henry and Gillian.

- Reminder to keep official trustee work communications on Milton Library email, not personal email.
- Notification preferences for upcoming meetings and other reminders vary. Matthew will note each member's preference for notifications and send accordingly.

VII. Ethics Review for New Members:

- This will be sent directly to new members to complete.

VIII. Paper of Record:

- Joe motioned to keep The Islander as the Paper of Record. Second by Cathy. Approved unanimously.

IX. Posted Locations:

- Joe motioned to keep the two Posted Locations of Kinney Drugs on 3 Centre Dr and Raj Liquor and Beverage at 69 Middle Rd. Second by Beth. Approved unanimously.

X. Staff Feedback:

- None

XI. Director's Report Update:

- None

XII. Treasurer's Report:

- Beth will go to TD Bank and start the process of removing Alan Fletcher, the former chair, from the trustee bank account, and start the process of adding Cathy, the new chair, to the account.

XIII. Business for Next Agenda:

- Discuss Ice House Committee

XIV. Adjournment:

- Motioned by Cathy at 6:32 PM. Second by Joe. Approved unanimously.

Next regular meeting is scheduled for 04/07/2026 in the Milton Library Community Room at 6:00 PM.

Respectfully submitted,
Gillian Taylor
Secretary