Milton Public Library
Board of Trustees
Regular Meeting
39 Bombardier Road, Milton, VT
In person at the Milton Library Community Room and via remote
Date: August 6, 2026

Minutes

Library Trustees Present: Cathy Vadnais-Chair, Henry Bonges-Vice Chair, Beth Bouchard-Treasurer, Gillian Taylor-Secretary, Joe Duquette-Member at Large
Library Staff Present: Matthew Davis-Director
Public Members Present: Al Fletcher-Friends, Julie Lombard-Friends

I. Call to Order by Cathy Vadnais
- 5:32 PM

II. Agenda Adjustments:
- None

III. Public Forum:
- None

IV. Approval of of July 7, 2026 Minutes:
- Joe motioned to approve minutes. Second by Henry. Approved unanimously.

V. Director's Report:
- Summer programming, like Lorraine's Science and Summer program and Michelle's teen programs, are going great with excellent turnout.
- National Night Out program was well-attended. They had a finger printing activity and a story read with Cathy.
- There was a generous donation to the Friends form a patron who has appreciated using the library space for their work. Matthew shared that it's been a very nice relationship.

VI. Friend's Report:
- Julie shared that The Friends will be busy next week:
  - Bake sale on Tuesday, August 11 for Election Day. Donations of baked goods must be dropped off at the library on Monday by 6 PM or dropped off at 7 AM on Tuesday.
  - Book sale at the rec dept on Saturday, August 15 from 10 AM to 3 PM.
  - Friends meeting on Wednesday, August 12 at 6:30 PM. They're striving to have meetings every other month.
- Friends have a swag store set up and have a local partnership with Fawn's Creations to do their printing.
- Al gave an update on a submitted grant. Outcome is pending.
- Al again requested ideas for capital improvements to guide The Friends in fundraising. Matthew recommends holding off on specific recommendations until we know if the requested grant is approved or not. If approved, facility updates may impact the interior layout of the library.
- The library survey may generate leads for capital improvements.
- In accordance with The Friends' funding policies, all funding requests will go through the treasurer, Beth.
- The Friends need a final decision on their proposed miniature golf at the library fundraiser. They are planning for the springtime if approved.

VII. Survey Discussion:

- Consider which questions help us construct a long range plan. Add a visioning question
- Matthew shared an article in The Atlantic, *The End of Reading is Here*, and recommended all trustees read it.
- Trustees will get an update on how rec's survey went.
- The library survey is not urgent to complete. It should be open long enough to collect a good pool of data.
- Gillian will incorporate the group's feedback into a final draft and email it to Matthew to share with all Trustees prior to the August Select Board meeting.

VIII. Select Board Discussion:

- Cathy will request permission tomorrow to present to the Select Board on Monday, August 17.
- The presentation will include:
  - Final draft of the library survey.
  - Matthew's highlights from last year and how they link to our 5 year strategic plan.
  - Demonstrate that staff always works at the highest level and that added staff coverage makes these programs sustainable. Highlight why we need more people and what they're achieving.
  - Flag impact fees to make sure more funds are going to the library.
- Henry and Joe offered to help Cathy work on the presentation as needed.
- Matthew will meet with Beth to pick 2 digital calendars to share as programming snapshots (one in the school year and one in the summertime) and will send to Cathy on Monday.
- Matthew will share 30 pictures of patrons accessing programs. The presentation will utilize these in a rotating slideshow instead of a formal PowerPoint.
- Cathy will share out bullet points of the proposed presentation.
- Cathy will talk to Jen Taylor about the CLiF grant.

IX. Meeting Start Time Changes:

- Joe motioned the MPL Board of Trustees Meeting time to be officially changed from 6 PM to 5:30 PM. Second by Gillian. Approved unanimously.

X. New Business for Next Agenda:

- Make a final decision on the proposed mini golf fundraiser.

XI. Adjournment:

- Motioned by Cathy at 7:18 PM. Second by Beth. Approved unanimously.

Next regular meeting is scheduled for 9/1/2026 in the Milton Library Community Room at 5:30 PM.

Respectfully submitted,
Gillian Taylor
Secretary