



Regular Meeting

Tuesday, February 3, 2026, at 6:00 p.m.
Community Room, 43 Bombardier Road, Milton, VT 05468
In Person and/or Via Zoom

Members Present: Rich Desouza, Tony Micklus, Betsy Paret, Sean Tatro (via Zoom)

Members Absent: Maureen Golden

Staff Present: Amanda Pitts (Zoning Administrator), Cassandra LaFayette (Planning & Zoning Officer)

Others Present: Charlie Baker, Mike McCormick (via Zoom), Chuck Wilton

I. Call to Order

B. Paret called the meeting to order at 6:02 p.m.

II. Agenda Review

B. Paret asked if anyone had any changes to the agenda. No changes were requested.

III. Public Forum

No discussion.

IV. Staff Updates

A. Pitts advised that informal comments on the draft town plan were received from Chittenden County Regional Planning Commission (CCRPC) staff. B. Paret added that there are 27 elements that need to be met and the draft town plan met 20 of the 27 elements. The changes to comply with the 7 unmet elements are minor and non-substantive. CCRPC staff provided suggested language. Those changes will be made to the version of the draft town plan that will be submitted to the Selectboard after the public hearing that will be held on 02/17/26. A. Pitts reported that the Development Review Board (DRB) is busy. C. LaFayette added that they are receiving more questions about development and construction as we start to get closer to spring.

V. Business

A. CCRPC Presentation and Discussion

Charlie Baker, CCRPC Executive Director, and Chuck Wilton, Milton CCRPC Board Member, provided an organizational overview of the history, role, and responsibilities of the CCRPC and how the CCRPC supports Milton on various planning and transportation projects. C. Baker also provided information about the history and goals of Act 181 to address the region's housing shortage. Commissioners asked C. Baker and C. Wilton questions about a range of issues that were answered in full. B. Paret thanked C. Baker and C. Wilton for their work on behalf of Milton.

B. Draft Town Plan – Update

See Staff Updates above.

C. Downtown Core Master Plan Phase II Workshop – Update

B. Paret mentioned that the consultants preparing the Downtown Core Master Plan Phase II will be facilitating a workshop on Saturday, 03/14/26, from 10:00 a.m. to 2:00 p.m. Invitees include

members of the Selectboard, Planning Commission, Development Review Board, Economic Development Commission, Recreation Commission, and Conservation Commission. The workshop will provide an opportunity to learn more about the scope of the project and how design and planning principles influence the creation of a new downtown district. Participants will be asked to share their preferences for the look and feel of the new downtown. Everyone was encouraged to participate if their schedules permitted.

D. Planning Commission Bylaws – Vote to Approve

B. Paret made all the changes discussed at the 01/20/26 meeting. She asked if anyone had any further changes. No one did. T. Micklus made a motion to approve the updated bylaws with a second by R. Desouza. The motion was approved unanimously. B. Paret said the updated bylaws will be submitted to the Selectboard for approval.

VI. Approval of the January 20, 2026, Meeting Minutes

R. Desouza made a motion to approve the January 20, 2026, meeting minutes with a second by T. Micklus. The motion was approved unanimously.

VII. Next Meeting & Public Hearing – February 17, 2026, at 6:00 p.m., in the Town Manager’s Conference Room

VIII. Adjournment

S. Tatro made a motion to adjourn the meeting at 7:12 p.m. with a second by T. Micklus. The motion was approved unanimously. Meeting adjourned by B. Paret.

All documents pertaining to this meeting may be viewed using the following link:

https://miltonvt.sharepoint.com/:f:/s/TownOfMiltonFilesFolders/IgB0vHl6DDJjRb0Zb2qb9ba4AfwFF6uY3_hfhpykojfq8Q?e=miQiL9

Minutes recorded and submitted by

APPROVED
MINUTES:

Betsy Paret, Chair

Date

ATTEST:

Milton Town Clerk

Filed this day with the Milton
Town Clerk’s Office.