

# TOWN of MILTON, VT | CERTIFICATE of COMPLIANCE APPLICATION

If you have any questions, call (802)893-1186 or visit us in the Milton Municipal Complex at 43 Bombardier Road, Milton, VT 05468.

**DO NOT SUBMIT THIS FORM IF THE PROJECT DOES NOT MATCH THE APPROVED PERMIT. PLEASE CALL US. IF THE PROJECT FAILS INSPECTION, YOU WILL NOT BE REFUNDED AND WILL HAVE TO RE-APPLY.**

## FILING INFORMATION (STAFF USE ONLY)

Zoning Permit \_\_\_\_\_ - \_\_\_\_\_  
 CO Filing Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
 Expedited Review Due \_\_\_\_ / \_\_\_\_ / \_\_\_\_

## PROPERTY INFORMATION

E-911 Address/Street: \_\_\_\_\_  
 Parcel ID: \_\_\_\_\_ . \_\_\_\_\_  
 School Parcel Account # 396 - 123 - \_\_\_\_\_  
 Deed: Volume no. \_\_\_\_ / Page no. \_\_\_\_

## LANDOWNER

Name(s) \_\_\_\_\_  
 \_\_\_\_\_  
 Mailing Address \_\_\_\_\_  
 City \_\_\_\_\_  
 State \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Phone \_\_\_\_\_  
 Email \_\_\_\_\_

## APPLICANT

check box if same as landowner

Name(s) \_\_\_\_\_  
 \_\_\_\_\_  
 Mailing Address \_\_\_\_\_  
 City \_\_\_\_\_  
 State \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Phone \_\_\_\_\_  
 Email \_\_\_\_\_

## LANDOWNER & APPLICANT ACKNOWLEDGEMENTS

By signing this form, the landowner(s) and applicant(s) described in this application (and their agents, assigns, and successors in interest) hereby apply for certification of the Zoning Permits referenced above and accept the following:

- **The land development must match and comply with the permit above to be certified.**
- The Zoning Administrator or designee will be entering my property.
- The Zoning Regulations allows the Zoning Administrator **30 days to act** on this application;
- All submissions are public record and available for inspection and copy;
- All representations made in this application and the materials accompanying it are true, accurate and binding to the best of my knowledge;
- State and federal regulations may apply, may be more or less restrictive than Milton's bylaws, and may affect this project; it is my responsibility to obtain all required state and federal permits; (*Call the State's permit specialist at 802-477-2241 with any questions*);
- No use or occupancy of the development may commence until receipt of all applicable permits and certifications.

Vermont law requires that applicants determine whether or not their project requires an RBES or CBES Certificate.

**Is an RBES or CBES Certificate required for this project? (check one)  Yes |  No**

If yes, the Applicant must record the Certification in the Town of Milton Land Records (Clerk's Office) prior to approval of the Certificate of Compliance/Occupancy.

Landowner Signature \_\_\_\_\_

Applicant Signature \_\_\_\_\_

Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

## FEE CALCULATOR

Base Application Fee	refer to <a href="#">fee schedule</a>	
Unit Fee (if applicable)	# _____ units x \$ _____ =	+
<b>SUBTOTAL</b>	add lines above	=
After-the Fact Penalty (if applicable)	multiply subtotal by 2	=
Violation Penalty (if applicable)	multiply subtotal by 4	=
Expedited Review (check to request)	add surcharge due	+
<input type="checkbox"/> 3-day or <input type="checkbox"/> 5-day		
Impact Fee	# _____ units x \$ _____ =	+
Recording Fee	established by Clerk's schedule	+ \$10
<b>TOTAL</b>	add subtotal to lines below subtotal	= \$

**INSPECTION REPORT (STAFF USE ONLY)**

**ZONING PERMIT**

Site inspection performed by \_\_\_\_\_ on [date] \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_

E-911 Address Posted?  Not Applicable (no new unit) |  Yes |  No

Development, use & dimensions comply with permit?  Not Applicable |  Yes |  No, because:

**Development Review**

Prior development review?  No |  Yes, Case Description(s) \_\_\_\_\_

Decision review performed by \_\_\_\_\_ on [date] \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_

Development review conditions met? :  Not Applicable |  Yes |  No, because:

**Impact Fee**

Impact Fee(s) Paid?  Not Applicable (no new dwelling unit) |  Yes [date paid] \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_ |  No

**Energy Standards Certificate**

RBES/CBES Certificate Recorded in the Land Records?  Not Applicable |  Yes: Book \_\_\_\_, Page \_\_\_\_ |  No

**New Manufactured Home**

Was the HUD 309 form provided?  Not Applicable |  Yes |  No

**General**

All other Zoning Permit conditions met?  Not Applicable (no other conditions) |  Yes |  No, because:

**WATER/WASTEWATER PERMIT**

Town Water Permit # \_\_\_\_\_  Town Wastewater Permit # \_\_\_\_\_

Inspection performed by \_\_\_\_\_ on \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_

Connection Fee Paid?  Yes on \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_ |  No

Development complies with permit?  Yes |  No, because:

Signature \_\_\_\_\_ Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_

**HIGHWAY ACCESS PERMIT**

Town Highway Access Permit # \_\_\_\_\_

Inspection performed by \_\_\_\_\_ on \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_

Development complies with permit?  Yes |  No, because:

Signature \_\_\_\_\_ Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_

**NEW PRIVATE ROAD**

Was the Engineer Certification Letter provided?  Not Applicable |  Yes |  No, because:

**CERTIFICATION DECISION BY ZONING ADMINISTRATOR (STAFF USE ONLY)**

APPROVED (ZR Section 1010 fully met, you are hereby issued a Certificate of Compliance/Occupancy for the permit(s) listed above)

DENIED (This decision can be appealed to the Development Review Board per Zoning Regulation Section 1060).

Reason for denial and/or conditions of approval:

Zoning Administrator Signature \_\_\_\_\_ Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_