



Town of Milton
Municipal Building Conference Room
43 Bombardier Road, Milton VT 05468
(Due to COVID there is not a physical location for this meeting.)
Regular Selectboard Teleconference Meeting
Monday, November 16, 2020 at 6:30 PM

MINUTES

Selectboard Members Present: John Palasik, Chair; Michael Morgan, Vice Chair; Chris Taylor, Clerk; Brenda Steady, Member; John FitzGerald, Member

Staff Members Present: Don Turner, Jr., Town Manager; Sheila Mooney, TM Executive Assistant; David K. Allerton, Director of Public Works; Jessica Morris, Director of Finance; John Bartlett, Director of Administration/Facilities/Human Resources/IT; Lori Frohock, Assistant Assessor

I. Call to Order

J. Palasik called the meeting to order at 6:30 p.m.

II. Flag Salute

M. Morgan led the attendees in the Pledge of Allegiance.

III. Agenda Review

The Department of Public Works update was removed from the Agenda.

Discussion regarding the Governor's Executive Order of November 13, 2020 was added to the Agenda.

IV. Public Forum

No public comments.

V. Consent Agenda

- **Approval of Selectboard Minutes of November 2, 2020**
- **Approval of Warrant #10**

Motion made by J. FitzGerald to approve the Consent Agenda as presented with a second by C. Taylor. M. Morgan, Yes; C. Taylor, Yes; B. Steady, Yes; J. FitzGerald, Yes; J. Palasik, Yes. Motion Approved Unanimously.

VI. Grand List Errors and Omissions

Lori Frohock, Assistant Assessor

Lori Frohock, Assistant Assessor gave an overview of the Grand List Errors and Omissions.

Motion made by B Steady to approve the changes to the Grand List as presented with the Impact to the Grand List as no change with a second by M. Morgan. M. Morgan, Yes; C. Taylor, Yes; B. Steady, Yes; J. FitzGerald, Yes; J. Palasik, Yes. Motion Approved Unanimously.

VII. Approval of FEMA Grant for COVID-19 Expenses

Jessica Morris, Director of Finance

Jessica Morris, Director of Finance gave an overview of the FEMA Grant for COVID-19 Expenses.

Motion made by J. Palasik to authorize the Town Manager, or his designee, to execute the Grant Agreement with the Vermont Department of Public Safety for COVID-19 related expenses, at an estimated cost of \$11,341.91, at a 75/25 split of grant/local match funding with a second by M. Morgan. M. Morgan, Yes; C. Taylor, Yes; B. Steady, Yes; J. FitzGerald, Yes; J. Palasik, Yes. Motion Approved Unanimously.

VIII. Reappraisal Update

Jessica Morris, Director of Finance

Jessica Morris, Director of Finance gave an update of the Town reappraisal.

IX. Finance Update (Audit, Budget)

Jessica Morris, Director of Finance

Jessica Morris, Director of Finance gave an update of the audit and the FY22 budget.

X. Department of Public Works Update

David K. Allerton, Director of Public Works

The Department of Public Works update was removed from the Agenda.

XI. Governor Scott's Executive Order of November 13, 2020

Don Turner, Jr., Town Manager

Don Turner, Jr., Town Manager discussed the Governor's Executive Order of November 13, 2020.

XII. Irrigation Meters Discussion

Don Turner, Jr., Town Manager

David K. Allerton, Director of Public Works

Don Turner, Jr., Town Manager and David K. Allerton, Director of Public Works gave an overview of billing base rates for irrigation meters. The Town Water Ordinance does not currently allow the Town the authority to bill base rates for irrigation meters. It was their recommendation that the Town not charge the base rate for irrigation meters at this time.

XIII. Agreement for Records Management and Imaging Systems

Don Turner, Jr., Town Manager

Don Turner, Jr., Town Manager recommended that the Selectboard the Agreement for Records Management and Imaging Systems to Kofile Technologies, Inc.

Motion made by C. Taylor to award Kofile Technologies, Inc. a five (5) year contract effective April 7, 2021 and that the Town Manager, or his designee, is authorized to execute the necessary documents related to the award of this contract with a second by J. FitzGerald. M. Morgan, Yes; C. Taylor, Yes; B. Steady, Yes; J. FitzGerald, Yes; J. Palasik, Yes. Motion Approved Unanimously.

XIV. Town Manager's Update

- Budget meetings will begin soon.
- Demolition of the building at 210 Route 7 South has begun.
- Remediation of the asbestos at 204 US Route 7 South has begun.
- Kirsten Jensen, Public Works Engineer started work today.
- The Highway and Water/Wastewater crews are being divided and are working independently to prevent the spread of COVID.
- The 9 hole disc golf course at Bombardier Park is mostly complete.
- Another tree has come down in the Dog Park and damaged the fence.
- A number of people have viewed the incident mentioned in the Peace and Justice press release.
- The Civic Flag display is now available and the application is available on the Town website.
- A joint School Board/Selectboard meeting will be on November 30th.
- A decision needs to be made by December 4th regarding the Papaserphim property located at 214-218 Route 7 South.

XV. Executive Session

An Executive Session was not held.

XVI. Action as a Result of Executive Session

An Executive Session was not held.

XVII. Motion to Adjourn

**Motion made by B. Steady to adjourn the meeting with a second by J. FitzGerald.
M. Morgan, Yes; C. Taylor, Yes; B. Steady, Yes; J. FitzGerald, Yes; J. Palasik, Yes.
Motion Approved Unanimously.**

J. Palasik adjourned the meeting at 7:58 p.m.

Respectfully Submitted,
Sheila Mooney

APPROVED MINUTES:
Palasik, Selectboard CHAIR Date: 11/30/20
Chris Taylor, Selectboard Clerk

Filed with the Milton Town Clerk's Office on this 2nd day of December, 2020.

ATTEST: Kristi Beas Asst., Milton Town Clerk