



**Town of Milton**  
**Municipal Building Conference Room**  
**43 Bombardier Road, Milton VT 05468**  
**Regular Selectboard Meeting**  
**Monday, August 17, 2020 at 6:30 PM**

**MINUTES**

**Selectboard Members Present:** John Palasik, Chair; Michael Morgan, Vice Chair; Chris Taylor, Clerk; Brenda Steady, Member (By Phone); John FitzGerald, Member

**Staff Members Present:** Don Turner, Jr., Town Manager; Sheila Mooney, TM Executive Assistant; John Bartlett, Director of Administration/Facilities/Human Resources/IT; Michaela Foody, Director of Public Safety; Stephen Laroche, Chief of Police; David Allerton, Director of Public Works; John Gifford, Treasurer

**Others Present:** Benjamin Frye; Thomas Sanchez; Ron Hubert; Tony Micklus; Dean Rock; Adam Kay

**I. Call to Order**

J. Palasik called the meeting to order at 6:43 p.m.

**II. Flag Salute**

M. Morgan led the attendees in the Pledge of Allegiance.

**III. Agenda Review**

- Remove item VII. Milton Grange purchase.
- Move item IX. Champlain Water District Update to after item VI. Planning Commission Appointment.
- Add item Charter Review Committee Update.

**IV. Public Forum**

None.

**V. Consent Agenda**

- **Approval of Minutes of August 3, 2020**
- **Approval of Warrant #4**
- **Supplemental Warrant**
  - **Lake Road Waterline Debt Payment**
  - **2013 Sewer System Improvements**

**Motion made by J. FitzGerald to approve the Consent Agenda as presented with a second by M. Morgan. C. Taylor, Yes; M. Morgan, Yes; John FitzGerald, Yes; B. Steady, Yes; J. Palasik, Yes. Motion Approved Unanimously.**

**VI. Planning Commission Appointment**

*Benjamin Frye*

Benjamin Frye gave an overview of his qualifications.

**Motion made by M. Morgan to appoint Benjamin Frye to the Planning Commission for a three (3) year term effective August 17, 2020 with a second by C. Taylor. C. Taylor, Yes; M. Morgan, Yes; John FitzGerald, Yes; B. Steady, Yes; J. Palasik, Yes. Motion Approved Unanimously.**

**VII. Champlain Water District Update**

*Ron Hubert, CWD Representative*

Ron Hubert, CWD Representative gave an update of the Champlain Water District.

**VIII. Charter Review Committee Update**

*Ron Hubert, Chair*

Ron Hubert, Chair of the Charter Review Committee gave an update of the Charter Review Committee's progress to date.

**IX. Howard Center Information**

*Stephen Laroche, Chief of Police*  
*Michaela Foody, Director of Public Safety*  
*Brandi Littlefield, Howard Center*

Brandi Littlefield gave an overview of the Community Outreach Program. Outreach Specialists work in partnership with local and regional law enforcement to quickly respond to individuals with unmet social service needs, often due to mental health or substance use issues. They develop strategies to connect individuals or families to resources to reduce both immediate and long term first responder involvement.

**X. Chittenden County Regional Planning Commission Update**

*Tony Micklus, CCRPC Representative*

Tony Micklus, CCRPC Representative gave an update of the Chittenden County Regional Planning Commission.

**XI. Chittenden Solid Waste District Update**

*John Gifford, CSWD Representative*

John Gifford, CSWD Representative gave an update of the Chittenden Solid Waste District.

**XII. Devino Road Maintenance Concerns**

*Thomas Sanchez*

The Selectboard and Thomas Sanchez discussed Mr. Sanchez's request to have Devino Road reclassified from a Class 4 road to a Class 3 road.

**XIII. Milton Grange Purchase**

Item removed from the Agenda.

**XIV. Selectboard Meeting Schedule**

- The Selectboard agreed to hold a Joint School Board/Selectboard meeting at 6:00 p.m. on August 31<sup>st</sup> in the Municipal Building Community Room.
- The Selectboard agreed to hold a Selectboard meeting at 6:30 p.m. (immediately following the Joint School Board/Selectboard meeting) on August 31<sup>st</sup>.
- The Selectboard will not have a meeting on Monday, September 7, 2020.
- The next regular Selectboard meeting in September will be on Monday, September 21, 2020 at 6:30 p.m.

**XV. Town Manager's Update**

- WCAX did a story of the value of the library during the COVID-19 pandemic.
- The cost to repair Ambulance 1 is \$7,000.
- The speed limit was changed and signage added to the Route 7 corridor.
- The Town Manager met with staff impacted by the school hybrid schedule. A plan is being developed that will allow flexibility in work schedules to ease stress for families.
- The Town Manager will have the COVID-19 related expenditure report at the next Selectboard meeting.
- The Town Manager has been working with the Police Department and Public Safety Department to develop a proposal for engaging more of the community in police policy's and communication.
- Tax bills went out last week.
- Due to COVID-19, the Town cannot disconnect water at this time. As a result the Town will be sending out letters explaining this to residents and asking that they arrange a payment plan.
- The Town is currently working on a plan to expand the capacity of the outside drop box.
- The Sidewalk Gap Project will be wrapping up within the coming weeks.
- The Streetscape Project is progressing nicely.

- The Town plans to have a bench dedicated to Mrs. Cadreact and placed on Main Street near the newly installed sidewalk. The new sidewalk was made possible by Mrs. Cadreact's generous donation of land.
- A new Recreation Director has been hired and begins on August 24<sup>th</sup>.
- TIF Update – The Town will need to do some work to merge some project descriptions and proportionality expenditures. The Town will also have to do a substantial change in the near future to eliminate projects that will not be built. Also, may want to have a ballot item in March to allow TIF dollars to be used to pay related costs such as the final audit.

**XVI. Executive Session**

An Executive Session was not held.

**XVII. Action as a Result of Executive Session**

An Executive Session was not held.

**XVIII. Motion to Adjourn**

**Motion made by M. Morgan to adjourn the meeting at 9:00 p.m. with a second by J. FitzGerald. C. Taylor, Yes; M. Morgan, Yes; John FitzGerald, Yes; B. Steady, Yes; J. Palasik, Yes. Motion Approved Unanimously.**

J. Palasik adjourned the meeting at 9:00 p.m.

Respectfully Submitted,  
Sheila Mooney

APPROVED MINUTES:

Chris Taylor Date: 8-31-20

Chris Taylor, Selectboard Clerk

Filed with the Milton Town Clerk's Office on this 1 day of Sept., 2020.

ATTEST: Sheila Mooney, Milton Town Clerk