



Town of Milton
Regular Selectboard Meeting
Monday, January 7, 2019 at 6:00 p.m.
43 Bombardier Road, Milton VT 05468

MINUTES

Selectboard Members Present: Darren Adams, Chairman; John Palasik, Clerk; Chris Taylor, Member; Brenda Steady, Member

Staff Members Present: Don Turner, Jr., Town Manager; Sheila Mooney, TM Executive Assistant; Jessica Morris, Director of Finance; David K. Allerton, Director of Public Works; Taylor Yeates, Director of Public Safety; Kym Duchesneau, Recreation Coordinator; Stephen Laroche, Police Chief

Others Present: Jon Olin; Ed Clodfelter; Karl Marchessault; Bill Sawyer; Courtney Lamdin; Doug Lay

I. Call to Order

The meeting was called to order by D. Adams at 6:00 p.m.

II. Flag Salute

D. Adams led the attendees in the Pledge of Allegiance.

III. Agenda Review

Addition of discussion regarding potential votes relating to the budget
Add item **B. Contracts** to **XI. Executive Session**
Addition of presentation by Ed Clodfelter, Assessor

IV. Public Forum

Karl Marchessault of O'Leary-Burke and Bill Sawyer expressed their concern that they are having difficulty complying with the Unified Development Regulations regarding garage setbacks as it relates to a proposed development project they are currently working on.

Don Turner, Jr., Town Manager stated that he will be attending the next Planning Commission meeting and will discuss the issue with the Commission at that time.

V. Business

A. East Road Bridge #5 – Discuss and Vote

Jon Olin, Hoyle, Tanner & Associates, Inc.

David K. Allerton, Director of Public Works

Jon Olin of Hoyle, Tanner & Associates, Inc. reviewed the roadway improvements and design alternatives for the East Road Bridge #5. The alternatives are:

Alternative A: No Rise Alternative (15 mph Existing Design Speed)

- No change in existing roadway alignment
- Reduced limits of paving and roadway subbase improvements
- Existing sight distance = 172'

Alternative B: 25 mph Alternative

- Raise roadway low point at culvert by approximately 5.6'
- Lower roadway by #259 farmhouse drive approximately 2'
- Increase sight distance over the hill by the farmhouse drive by approximately 116' (172' to 288')

Alternative C: 30 mph Alternative

- Raise roadway low point at culvert approximately 8.6'
- Lower roadway by #259 farmhouse drive approximately 2'
- Increase sight distance over the hill by the farmhouse drive by approximately 185' (172' to 357')

Alternative D: 40 mph Alternative

- Raise roadway low point at culvert approximately 12.6'
- Lower roadway by #259 farmhouse drive approximately 2'
- Increase sight distance over the hill by the farmhouse drive by approximately 318' (172' to 490')

COST SUMMARY

Bridge #5 Alternative	Total Bridge #5 Concept Phase Cost	Bridge #6 Concept Phase Cost Estimate	Total Project Budget Cost Estimate
Alt A – Existing	\$500,190	\$600,000	\$1,100,190
Alt B – 25 MPH	\$867,480	\$600,000	\$1,467,480
Alt C – 30 MPH	\$982,210	\$600,000	\$1,582,210
Alt D – 40 MPH	\$1,167,310	\$600,000	\$1,767,310

* Costs shown include Design and Construction Phase Engineering as well as 15% Construction Contingency

Motion made by J. Palasik to adopt Alternative B for the East Road Bridge #5 with a second by B. Steady. Approved Unanimously.

B. Railroad Street/Lake Road Water Projects Discussion

David K. Allerton, Director of Public Works

David K. Allerton, Director of Public Works gave an overview of the Railroad Street and Lake Road water projects.

The Selectboard requested that David K. Allerton, Director of Public Works bring to the Selectboard on January 22, 2019 three different proposals for the water projects.

C. Budget Discussion

Jessica Morris, Finance Director

Ed Clodfelter, Assessor

Doug Lay

Ed Clodfelter, Assessor gave an overview of the GMP valuation data; permits for 2019; equalization results and impact; data conversion information; and online CAMA data.

The Selectboard requested from NEMRC an evaluation of dams and grand list growth estimates be presented to them in January 2020 for budget discussions.

The Selectboard asked that Ed Clodfelter develop an RFP as soon as possible to reassess all commercial and residential properties in Milton.

Jessica Morris, Director of Finance gave a summary of the proposed changes made to the budget since the January 3, 2019 Special Selectboard Meeting.

Motion made by B. Steady to approve the FY20 proposed budget in the amount of \$7,979,060 of which \$5,979,960 will be raised by local property taxes with a second by C. Taylor. Approved Unanimously.

VI. Town Manager's Update

Don Turner, Jr., Town Manager

- As of today, half of the Town's annual salt has been used.
- There was a leak in the heating system in the Planning & Economic Development Office which is being repaired.
- Don will be attending the next Planning Commission meeting on January 15, 2019 and will request that the Planning Commission regularly present a report to the Selectboard.

VII. Warrant #15

Motion made by J. Palasik to approve Warrant #15 in the total amount of \$109,262.10 with a second by C. Taylor. Approved Unanimously.

VIII. Approval of Minutes of December 17, 2018 Selectboard Meeting

Motion made by J. Palasik to approve the Minutes of December 17, 2018 as presented with a second by B. Steady. Approved Unanimously.

IX. Approval of Minutes of December 18, 2018 Selectboard Meeting

Motion made by J. Palasik to approve the Minutes of December 18, 2018 as presented with a second by C. Taylor. Approved Unanimously.

X. Approval of Minutes of January 3, 2019 Special Selectboard Meeting

Motion made by C. Taylor to approve the Minutes of January 3, 2019 Special Selectboard Meeting with the addition of discussion of assessments and allotments after executive session and before adjournment with a second by B. Steady. Approved Unanimously.

XI. Executive Session

A. Personnel

B. Contracts

Motion made by J. Palasik at 9:09 p.m. that premature public knowledge about personnel and contracts would cause the Town or person to suffer a substantial disadvantage with a second by C. Taylor. Approved Unanimously.

Motion made by J. Palasik at 9:10 p.m. that the Selectboard enter into executive session to discuss personnel and contracts under the provisions of 1 VSA 313 (a)(1) of the Vermont Statutes to include all four members of the Selectboard present tonight and Don Turner, Jr., Town Manager and Taylor Yeates, Director of Public Safety with a second by C. Taylor. Approved Unanimously.

XII. Action as a Result of Executive Session

Motion by J. Palasik at 9:44 p.m. to close executive session with no action taken with a second by B. Steady. Approved Unanimously.

XIII. Motion to Adjourn

Motion made by C. Taylor at 9:44 p.m. to adjourn the meeting with a second by B. Steady. Approved Unanimously.

D. Adams adjourned the meeting at 9:44 p.m.

Respectfully Submitted,
Sheila Mooney

APPROVED MINUTES:

John Palasik, Selectboard Clerk

Date: _____ 1/22/19

Filed with the Milton Town Clerk's Office on this 23 day of January, 2019.

ATTEST: _____, Milton Town Clerk